

**ST. PATRICK REGIONAL SECONDARY SCHOOL  
REGIONAL EDUCATION COMMITTEE MEETING MINUTES  
May 15<sup>th</sup>, 2019**

PRESENT: Dimas Craveiro, Dorothy Kwan, Jean Lozano, Luisa Graham, Melinda Tolentino, Michael Sanderson, Penny Harris, Stephanie Troughton, Fr. James Hughes, Ralph Gabriele

REGRETS: Adrian Schwarz, Lee Nguyen, Raymund Lames, Izabela Zakrewska

ABSENT: Chris or Lisa Hennebery, Jason Nguyen, Jean DeHaan,

Meeting called to order at 7:14 PM.

**1. Faith Formation**

Fr. Hughes opened the meeting with a prayer.

**2. Approval of Minutes:**

Penny Harris presented the minutes from the Apr 2019 REC meetings. We did not have quorum, so we could not vote.

**3. Correspondence not covered in reports**

PowerSchool is our new Student Information System. We are in the process of finding out more about PowerSchool. ND is moving quickly to get things working. We expect that we will be moving to online reregistration. One-time fee of about \$17,000. We can't use PayPal or E-transfer, so we would still need to collect cheques or set up via debit. It might be difficult to get people to the AGM. We could require that they be at the AGM to get sign-in rights or we could have guest speaker/townhall meeting.

Cafeteria: There are discussions about how to do cafeteria. Do we continue with volunteers or hire? There will be an impact on availability of hours. However, Penny has reviewed the number of hours in the portal for this year, along with hours from positions not in the portal, and the number of families who need volunteer hours. Her feeling is that there are more hours available to be done than there are hours available from families (ie. there shouldn't be a problem for people to find hours).

There was some discussion about whether we should be increasing parent participation fees, or changing the structure of the hours for parent participation (required fundraising hours).

**4. Committee Reports:**

**Financial:**

**a) Financial Report March 2019**

Dorothy Kwan presented the unaudited financial statement ending Mar 31<sup>st</sup>, 2019. We did not have quorum, so we could not vote.

**b) 2019/2020 Preliminary Budget**

Dorothy Kwan presented a preliminary budget for fiscal 2019/2020. The number of students is approximately the same. There are minor changes in the amount we receive from the government. Fees for PowerSchool are included. A vote for approval was not possible due to the lack of quorum.

**Building committee:**

Dimas Craveiro presented a building committee report. Dimas will be meeting with a structural engineer for a report to the city. We are intending to put in rain barrels for rain water collection.

**5. Principal's Report:**

Ralph Gabriele presented his report to the REC. --- SEE ATTACHED: "*Principal's Report*"

We are projecting 476 students, similar in number to the current year. Ralph thinks we will increase the number of international students from 41 to 45 (the number of students we have space for). Sacred Heart and St. Joseph the Worker do not have students coming to us. The choir will be attending those schools on June 10<sup>th</sup>, as an incentive to the students to come.

**6. Staff Report:**

**7. Chair's Report:**

Penny Penny Harris presented her report to the REC.

New members will be attending the June 12<sup>th</sup> meeting.

**8. Archbishop's Representative's Report:**

There will be some committee members who will be stepping down. Whoever is stepping down needs to get in touch with their pastors.

**9. Other Business:**

a) Homestay – 15-25 students coming. It sounds like we need 10 more families. We could allow parent participation hours for these, but this has never been formalized in the past.

**10. Closing Prayer**

Fr. James led the REC in a closing prayer.

**11. Adjournment**

The meeting was adjourned at 8:50 PM.

Michael Sanderson, REC Secretary.

**NEXT REC MEETING:**  
**WEDNESDAY, Jun 12<sup>th</sup>, 2019**  
**7:00 p.m. in the MRC**

**St Patrick Regional Secondary  
Regional Education Committee**

**Chair's Report  
May 2019**

As we near the end of another school year I would like to extend my gratitude to all of you for your work on behalf of the school community. Your commitment and effort is appreciated more than you could know. I would also like to thank the teachers and admin staff who continue to put their heart and soul into making St. Pats the special place that it is.

The Marian Mass & Mothers' Day Tea was held on May 10. I believe this was the 30<sup>th</sup> year of this longstanding tradition. It is a lovely way to honor mothers and to remind our children of the important work that mothers do. I had the pleasure of attending this year and was impressed by the number of mom's in attendance. Following the Mass, the staff presented a beautiful tea and I would like to extend my thanks and gratitude for all of the hard work that went into putting on this event.

We will close off this school year with our final REC meeting on June 12<sup>th</sup>. We will bid goodbye to our outgoing REC members and say hello to our new ones as well as elect our new Executive.

See you then!!

Respectfully Submitted,

**Penny Harris**



# ST. PATRICK REGIONAL SECONDARY SCHOOL

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## Principal's Report to the Regional Education Committee

May 15, 2019

### STUDENTS

- The Spirit Alive gala will take place tomorrow, May 16<sup>th</sup> and we are celebrating our 21<sup>st</sup> anniversary.
- **Graduation Dinner/Dance and Dry Grad** will be on May 25<sup>th</sup>. We look forward to an enjoyable and safe evening for our students. Special thanks to the teachers, students and parents who helped plan this event! The **Graduation Mass and Ceremonies** will be on June 15<sup>th</sup> at St. Patrick Parish.
- Congratulations to the **Ultimate, Badminton and the Sr. Girls Soccer Teams** on successful seasons of play.
- The **Sports Banquet** will be held on June 6<sup>th</sup>. Congratulations to all the athletes! And to the Foods 11 and 12 classes for the preparation and serving of dinner.
- **Respect for Life Week, International Week, Mental Health Week, Celtic Arts Week, and Celtics Conquer Cancer Week** continue to excite students and staff and build Celtic Spirit.
- **Grade 11 retreat:** June 4<sup>th</sup>.

### STAFF

- **Teacher Evaluations and Apostolates** are being processed.
- **Department Pro-D days** during May and June to prepare for our CISVA and Ministry evaluation in October.
- **Staff Changes: Leaving** – 1 retiree (Cathy Wong). Not returning: Layla Truong, Gina Coughlan and Dorothy Yeung (LOA): Anita Guglielmini.
- **Grade 12 Exit Interviews took place on May 1<sup>st</sup>**. All of our students were prepared and successful.

### CURRICULUM AND TEACHING

- Grade 12 English Exam took place on April 25<sup>th</sup>.
- Course selection student and parent meetings for grade 9-11.
- Grade 8 and 9 Inquiry showcase will take place on June 17 and 18.
- There have and will be various school trips including LSS camp, Law 12 Court visits, Physics 11/12 to Playland and more.

### PARENTS AND COMMUNITY

- **Marian Mass & Mother's Day Tea** was on May 10<sup>th</sup>. Special thanks to all the staff for organizing and assisting at the Tea and Mass.
- **Grade 9 immunization clinic** June 13<sup>th</sup>.
- **June 21<sup>st</sup>:** Final school mass.
- Our **Awards Evening** will be held on **June 10<sup>th</sup>**.

### FACILITY

- Asbestos policies in place.
- Fire drills and Lock down (VPD) drills ongoing.
- **EEWS May 7<sup>th</sup>**.
- Summer work projects are being compiled.

Thank-you  
R. Gabriele