

**ST. PATRICK REGIONAL SECONDARY SCHOOL
REGIONAL EDUCATION COMMITTEE MEETING MINUTES
Sep 19, 2018**

PRESENT: Chris Hennebery, Dimas Craveiro, Dorothy Kwan, Jason Nguyen, Jean Lozano, Lee Nguyen, Luisa Graham, Melinda Tolentino, Michael Sanderson, Penny Harris, Raymund Lames, Stephanie Troughton, Fr. James Hughes, Ralph Gabriel, Izabela Zakrzewska

REGRETS: Adrian Schwarz, Jean DeHaan,

ABSENT:

Meeting called to order at 7:11 PM.

1. Faith Formation

Faith Formation materials are being revised and we will have them for the beginning of October.

Fr. James Hughes led our opening prayer.

2. Introduction of members

Chris Hennebery was introduced. He is taking over as head of the cleaning crew. Fr Hughes will see several of the parish priests in the next day or two and request that those who are missing representatives work toward correcting the situation.

3. REC Commissioning – Fr. James Hughes

4. Approval of Minutes:

Penny Harris presented the minutes from the June 2018 REC meetings. Dimas Craveiro moved that the minutes be approved. Lee Nguyen seconded the motion. Motion carried.

5. Correspondence not covered in reports

6. Committee Reports:

Monthly Financial Statements

Dorothy Kwan presented the unaudited financial statement for the month ending June 30th, 2018. Lee moved that the statements be approved as presented. Stephanie Troughton seconded the motion. Motion carried.

There was a surplus of \$249,000 from last year, primarily from a \$150,000 Classroom Enhancement Fund (CEF) that was a one-time event. There were also increases in special education grants. Dimas moved that the surplus from the fiscal year ending June 30th, 2018 be allocated to the reserve fund. Lee Nguyen seconded the motion. Motion carried.

Parent Participation

Volunteers for key roles are low. We have about 400 families. Only about 80 families are looking for volunteer opportunities which are not predetermined at the start of the year (such as cafeteria, traffic, cleaning crew, ...). 40 parents in fundraising, 50 in special events. 86 parents have paid the fees.

Penny has been wondering if some of the former life skills students are employable, providing a way for the school to help their former students. She will be talking to Don Marino.

Father raised the issue that the volunteer hours are also to help build a community.

Luisa Graham suggested that we need to provide more information about volunteer hours at the AGM.

Steph suggested that we need to get the grade 8 parents involved better. Jean Lozano indicated that he ended up talking with grade 8 parents in order to get the information out.

There had been questions about whether parents who miss hours get billed. Ralph told all heads to email Caroline directly if they are charging parents, with the message cc'ed to Jason so that he has the records as well.

Cleaning and Maintenance

Raymund and Bereket will be in touch to get things working for maintenance. Arrangements will be made to ensure there are people available for the weekend.

Fundraising

The suggestion was made that we strongly encourage students to get out in their parishes for ticket sales for the raffle. Ralph suggested that we visit some of the banks, liquor stores, and some of the malls to get tickets sold. We need to get the use of the portal happening better and sooner. We need to increase the number of families participating. Father suggested that Car Free Day (Father's Day) events are good, as they allow us to provide a public profile for the school, rather than using the Mother's Day tea as the draw date.

Jean Lozano suggested that online tickets are another good option. Caroline is working on online donation efforts, which might assist with online ticket sales.

Walk-a-thon (Sep 28) money is still very low. Parents and students need to be encouraged to get money in.

Building

There have been some difficulties with the portables in terms of installation. Our portable needs to comply with building permits, and Dimas has worked through everything, but there are issues with scheduling with the installer. Installation date has slid back more to mid-October. Power, fire alarm, ramp and stairs will all need to be addressed at the installation time.

Small apartment building owner still wants \$6 million. Francis says that \$4 or \$4.5 might be reasonable.

7. Principal's Report:

Ralph Gabriele presented his report to the REC. --- SEE ATTACHED: "*Principal's Report*"

Sign-up online for parent/teacher interviews (5-8 minutes long). Hours will be 11:00 – 2:30, 5:00 – 7:30 on Oct 2.

There were issues on the Province's side for courses where equivalences or online courses were taken for required credits for graduation. These are being/have been corrected for our students.

8. Staff Report:

Adele Renzullo: Senior girls VB won their first games. There is also now a senior boys VB team. There will be different sports available in the spring - ultimate, badminton, and others – in addition to the regular volleyball and basketball programs.

9. Chair's Report:

Penny Harris presented her report to the REC. --- SEE ATTACHED: "*Chair's Report*"

10. Archbishop's Representative's Report:

Fr. James thanked the REC and administration. Fr. James is excited about our new chaplain.

The building committee had a bit of a hiatus during the summer. The development coordinator posting has been extended. Fr. James will talk with the Diocese's development office as well. The presentations are in front of the Diocese's development office and they will be talking with Father about how best to go forward, developing a timeline and approach. The financial plan was also critiqued by the Diocese back in June.

11. Other Business:

a) Staff/REC Dinner

Penny covered this topic in the Chair's report.

b) CISVA Education Committee Leadership Conference

Penny covered this topic in the Chair's report.

c) CISVA Policy Changes for REC

12. Closing Prayer

Fr. Hughes led the REC in a closing prayer.

13. Adjournment

The meeting was adjourned at 8:50 PM.

Michael Sanderson, REC Secretary.

NEXT REC MEETING:

WEDNESDAY, Oct 17th, 2018

7:00 p.m. in the MRC

St Patrick Regional Secondary

Chair's Report

Regional Education Committee

September, 2017

Welcome back to those of you returning and a very warm welcome to our new members. I hope everyone had a great summer and that you found time to enjoy your families.

The Staff dinner was held on September 11th. Dorothy, Jean, and I were able to attend (Raymund gets honorable mention ☺). It was a lovely event and the staff really enjoyed themselves. Thank you to Adrian and Jackie for the beautiful set up and thanks to Mrs. Quiroz who put on a wonderful meal. It is a tradition here at St Pat's to begin the year by sharing a meal with the teachers to welcome them back and show our appreciation for the hard work and dedication they show to our children throughout the year.

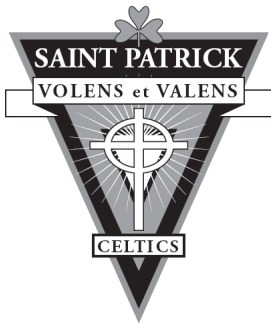
The CISVA Leadership Conference will be held on October 13 at St. Mary's School/Parish in Surrey. Everyone is welcome to attend and for those new to the REC, you are welcomed to attend as well. The conference is a good introduction to the role we play as the REC as well as an opportunity to meet the CISVA personnel and other REC members in our region. Registration for this event must be submitted by October 5th.

This will be my 4th year as a parish representative for Sacred Heart and my 2nd year as Chair. I will undertake to fulfill this position to the best of my ability, and I am grateful for the time and care that each of you put into your respective positions. It is not lost on me that you are sharing your precious free time while juggling busy lives.

Sincerely,

Penny Harris

Chairperson



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Principal's Report to the Regional Education Committee

September 19, 2018

Welcome to the 2018-2019 school year. I hope you have had a restful and enjoyable summer holiday. I am very excited and honored to again be part of this faith and learning community. I am thrilled to have the opportunity to work and grow with you as we continue to strive for excellence academically, in our extra-curricular programs and in our faith.

1. STUDENTS

- **Welcome Assembly & Clubs Day Assemblies & Rules Assemblies have already taken place.**
- Our **fall sports programs** have begun, good luck to all of our student athletes.
- PHE 11-12 kayaking Sept. 14th.
- Grade 11 English Bard on the Beach Sept 13th.
- **Grade 12 students are looking forward to their trip to Ashland Oregon for the Shakespeare festival (September 23-28)**
- **Walkathon (September 28th) campaign has begun (\$150-\$200 goal for all students)**
- Our **Gr. 8 Retreat** will be held on October 3rd.
- Writer's Festival – October 16th.

2. STAFF

- The **Staff Retreat** was held at Saint Augustine's on August 28th and our staff attended **Faith Development Day at Fraser Academy** on August 30th.
- **Farewell:** Carm Renzullo, Joe Adams, Danielle Cree, Peter Holowka, John Oswald, Aleli Perez
- **On leave:** Joe Vernier, Pia Inguanez, Anita Guglielmini, Michelle Lappan, Kimberlee Stogan, Kimberly Mah
- **Welcome back:** Cathy Wong **NEW:** Lance Hurtibuse, Chris Arena, Angelo Casiano, Julius Francia, Agata Kroondyk, Joyce Kwan, Janina Toljanich, Jessica Van Elk, Judy To, Beverly Ngo, Gina Coughlan, Diandra Villella, Maria Ivancic.

3. CURRICULUM AND TEACHING RESOURCES

- The **student summer work crew** and our support staff did an amazing job preparing the school for the start up.
- October 2nd – Parent/Teacher Learner Profile Conference.

4. PARENTS AND COMMUNITY

- **Parent Meeting** was held on September 12th - A heartfelt thank-you to all involved in the preparation.
- **Our First Mass** and Pastor - Student Day will take place on September 18th.
- The **Walkathon** is scheduled for Friday, September 28th.
- Grade 12 parents meeting – October 9th @ 6 pm.

5. FACILITY

- During the summer **various improvements and upgrades** have taken place. Along with general maintenance, we have **renovated the CM, bookkeeper, AD, VP and counselling offices and created a new classroom (109). Several IT upgrades have taken place including security cameras.** All of these changes were done to enhance the learning experience of our students.

6. OTHER

- I am pleased to report that we have once again graduated 100% of our Gr. 12 students from the class of **2018***. We are looking forward to a successful year.

Respectfully submitted
Ralph Gabriele

*(still in progress)