

International Student Program

St. Patrick Regional Secondary School



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Thank you for your interest in St. Patrick Regional Secondary School's International Student Program. Please carefully read the following instructions and program information.

Submitting an Application

To apply to St. Patrick's International Student Program, please complete the following steps:

1. Complete the application form and have it signed by parent and student, **not** the guardian or agent.
2. Attach original transcripts or school records from both the current and the previous school year in English. Photocopies of transcripts/certificates must be certified with the school's official stamp.

Application Process

After receiving a **completed** application package and application fee, the school will notify applicants as to their acceptance status. A pre-acceptance letter will be mailed to the applicant. The applicant will have 14 days to accept the seat at St. Patrick and pay the \$5000.00 non-refundable deposit.

An official Letter of Acceptance will be issued to successful applicants once the deposit is received by the school. With this official Letter of Acceptance, applicants can apply for their Study Permit at the nearest Canadian Embassy.

Once the applicant has been notified of his/her acceptance, the tuition must be paid in full by August 30th by a certified cheque or money order payable to St. Patrick Regional Secondary School.

Upon acceptance, the following documents must be provided to the school:

- Notarized letter from parents appointing guardian for student (if required)
- Notarized letter from guardian accepting responsibility for the student (if required)
- Guardian's proof of Canadian citizenship or Permanent Resident/Landed Immigrant Status
- Copy of student's passport (and study permit if student is already studying in Canada)
- Copy of student's Care Card or proof of medical coverage (if student is already studying in Canada)

Refund Policy

In the event that an applicant does not come to Canada or decides to leave St. Patrick Regional Secondary for personal reasons, a refund request must be made in writing. The following refund policy will apply to all international students:

- Full refund, less Application Fee, if the Study Permit is not approved by Citizenship and Immigration Canada. Students must include the letter of rejection from the Canadian Embassy. The student must also provide the Cancellation of Custodianship Declaration-Custodian for Minor Studying in Canada, and the original copy of notarized Custodianship Declaration-Custodian for Minor Studying in Canada. The school will not process the refund before the student provides the above documents.
- The student shall pay the balance of tuition fees and register as soon as possible after he/she obtains a student visa. If the student has not paid the balance of tuition fees, or registered, or provided the school with reasonable explanation before the school start date, the school will not refund any of the

\$5,000.00 deposit. The school will notify the Canadian Immigration Office to cancel this student's visa.

- No refund of the tuition fee if the student withdraws after the first calendar month of the program.
- No refund of the tuition fee if the student is found to be in violation of school rules as per school policy, i.e., chronic absenteeism, drinking alcohol, taking drugs, etc.

Fee Schedule for the Academic Year

Tuition Fee: \$16,000.00

Additional costs include, but are not limited to, school uniform (regular and summer), physical education uniform, school supplies, special subject and extra-curricular fees, field trips and special school functions.

Homestay

St. Patrick Regional Secondary does not organize homestay programs. You are encouraged to contact outside homestay agencies. These programs offer International students an opportunity to practice speaking English and to learn about Canadian culture while living with a local family. Families are chosen because of their commitment to involving students in family life and their interest in learning about other cultures.