

Application Checklist

St. Patrick Regional Secondary School



115 East 11th Avenue, Vancouver, B.C., Canada, V5T 2C1

Phone: 604-874-6422 Fax: 604-874-5176 E-mail: administration@stpats.bc.ca Website: www.stpats.bc.ca

- Completed Application form
- Payment of Application Fee
- Copies of Transcripts
- Study Permit
- Copy of Passport
- Graduation diploma (if applicable)
- Child's Immunization record
- Health Insurance/Card copy
- Custodian Declaration
- Student Information Questionnaire
- Signature on International Program Information Sheet
- Signature on Family Statement of Commitment
- Signature on Behaviour Code form
- Payment of Deposit and Application fee (additional tuition and fees to be paid after student receives official letter of Acceptance).

International Student Program

St. Patrick Regional Secondary School



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Thank you for your interest in St. Patrick Regional Secondary School's International Student Program. Please carefully read the following instructions and program information.

Submitting an Application

To apply to St. Patrick's International Student Program, please complete the following steps:

1. Complete the application form and have it signed by parent and student, **not** the guardian or agent.
2. Attach original transcripts or school records from both the current and the previous school year in English. Photocopies of transcripts/certificates must be certified with the school's official stamp.

Application Process

After receiving a **completed** application package and application fee, the school will notify applicants as to their acceptance status. A pre-acceptance letter will be mailed to the applicant. The applicant will have 14 days to accept the seat at St. Patrick and pay the \$5000.00 non-refundable deposit.

An official Letter of Acceptance will be issued to successful applicants once the deposit is received by the school. With this official Letter of Acceptance, applicants can apply for their Study Permit at the nearest Canadian Embassy.

Once the applicant has been notified of his/her acceptance, the tuition must be paid in full by August 30th by a certified cheque or money order payable to St. Patrick Regional Secondary School.

Upon acceptance, the following documents must be provided to the school:

- Notarized letter from parents appointing guardian for student (if required)
- Notarized letter from guardian accepting responsibility for the student (if required)
- Guardian's proof of Canadian citizenship or Permanent Resident/Landed Immigrant Status
- Copy of student's passport (and study permit if student is already studying in Canada)
- Copy of student's Care Card or proof of medical coverage (if student is already studying in Canada)

Refund Policy

In the event that an applicant does not come to Canada or decides to leave St. Patrick Regional Secondary for personal reasons, a refund request must be made in writing. The following refund policy will apply to all international students:

- Full refund, less Application Fee, if the Study Permit is not approved by Citizenship and Immigration Canada. Students must include the letter of rejection from the Canadian Embassy. The student must also provide the Cancellation of Custodianship Declaration-Custodian for Minor Studying in Canada, and the original copy of notarized Custodianship Declaration-Custodian for Minor Studying in Canada. The school will not process the refund before the student provides the above documents.
- The student shall pay the balance of tuition fees and register as soon as possible after he/she obtains a student visa. If the student has not paid the balance of tuition fees, or registered, or provided the school with reasonable explanation before the school start date, the school will not refund any of the

\$5,000.00 deposit. The school will notify the Canadian Immigration Office to cancel this student's visa.

- No refund of the tuition fee if the student withdraws after the first calendar month of the program.
- No refund of the tuition fee if the student is found to be in violation of school rules as per school policy, i.e., chronic absenteeism, drinking alcohol, taking drugs, etc.

Fee Schedule for the Academic Year

Tuition Fee: \$17,000.00

Additional costs include, but are not limited to, school uniform (regular and summer), physical education uniform, school supplies, special subject and extra-curricular fees, field trips and special school functions.

Homestay

St. Patrick Regional Secondary does not organize homestay programs. You are encouraged to contact outside homestay agencies. These programs offer International students an opportunity to practice speaking English and to learn about Canadian culture while living with a local family. Families are chosen because of their commitment to involving students in family life and their interest in learning about other cultures.

International Student Application

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Student's Name: _____

Parent's/Guardian's Name: _____
(Last) (First)

Parent's/Guardian's Name: _____
(Last) (First)

Student's Birthdate: _____ Age: _____ F: [] M: []
(Day / Month / Year)

Home Country

Address: _____
Street, Number and Postal Code

City: _____ Country: _____

Phone number: _____ E-mail: _____

Citizenship: _____ Student to enter Grade: _____

Present School: _____ Grade Completed: _____

Date to start studies: _____ BC Graduation credit needed: Yes [] No []

Study permit (Visa) attached (if applicable): [] Years of English Studies: _____

Agent's Name: _____

Agent's Phone: _____

Agent's Email: _____

Name of Canadian Guardian and Homestay: _____

Last

First

Address: _____
(Number, Street, City, Postal Code)

Phone number: _____ E-mail: _____

To the best of my knowledge, all information on this application and all other application documents are correct.
If admitted to St. Patrick Regional Secondary School, I agree to abide by its policies and regulations.

Student Signature: _____ Date Signed: _____

Parent /Guardian Signature: _____ Date Signed: _____

Student Information Questionnaire

Student Name: _____

1. Does your child suffer from any medical illness? ____ NO ____ YES (if yes, explain)

2. Does your child have any special needs? ____ NO ____ YES (if yes, explain)

3. Does your child have a history of medical, psychiatric or emotional difficulties?

____ NO ____ YES (if yes, explain)

4. Has your child had a history of criminal behavior? ____ NO ____ YES (if yes, explain)

5. Has your child received immunizations for Tetanus, Diphtheria, Pertussis or other vaccines? If yes, please list them and the dates when they were received.

Behaviour Code Agreement with all International Students and their Parents

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Each student is held accountable for their actions and high moral standards are required. All students must agree to the rules outlined in the St Patrick Regional Secondary School Information Booklet which will be given to each student upon arrival to St. Patrick Regional Secondary School.

The rules of the Handbook include, but are not limited to:

No drinking of alcoholic beverages.

No use of tobacco (smoking or chewing)

No consumption of illegal drugs

No premarital sexual relations

No use of profanity

No weapons on school grounds

No cheating or plagiarism

No sleeping in class

The student must agree to abide by school dress code as outlined in the handbook, including Physical Education class.

The student must complete community service hours required per grade level.

The student must agree to the attendance policy outlined in the handbook.

The student must agree to obtain permission from biological parents in order to travel in Canada when traveling without the host family. A 25-year-old adult must accompany those students under the age of 18.

The student must agree to complete summer readings and assignments.

The student must agree to purchase supplies as listed on the supply sheet.

The student must agree to be culturally sensitive and respectful to students from other countries and students from their own country. There will be other speakers of your native language; however, you must agree to use English while in the classroom.

If a student participates in any of the extra-curricular athletic programs, they must have a physical examination annually.

No new international students are permitted to obtain a driver's license while attending the school.

I understand that failure to abide by the above codes will result in disciplinary action that could include suspension or expulsion from St. Patrick Regional Secondary School.

I understand that the school reserves the right to move an international student to the grade best suited to him/her based on the administration's recommendation, should this student arrive at the school and not be able to perform as expected at the offered grade level.

My signature indicates that I understand these guidelines and consequences.

Student Signature: _____

Date: _____

Parent's Signature: _____

Date: _____

International Student Participation Agreement

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Participation Agreement

St. Patrick Regional Secondary is committed to providing the best educational opportunities possible for International students. In order to facilitate this, international students need to participate according to the following conditions:

- Student agrees to abide by the laws of Canada and their home country
- Student must have proof of valid medical insurance
- Student agrees to all St. Patrick Regional Secondary policies and procedures, including, but not limited to, those pertaining to attendance, homework and behavior
- Student and parent/guardian have read and fully understand all preceding sections of this application form
- Student and parent/guardian understand that failure to abide by the above conditions may result in immediate dismissal from the St. Patrick Regional Secondary International Education Program

We have read and fully accept the conditions of this Participation Agreement.

Student Signature: _____ **Date Signed:** _____

Parent/Guardian Signature: _____ **Date Signed:** _____

Overview of the International Student Program and EAL/ESL

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St. Patrick Regional Secondary is a Roman Catholic Secondary School in Vancouver teaching grades 8-12 university preparation curricula.

It is the intent of this program to offer international students the opportunity to experience Vancouver while continuing their secondary school education. Accordingly, the program involves ESL courses and components in order to integrate students into the mainstream program. Each student's language abilities are determined by an analysis of test results and grades in regular courses. The goal of all ESL courses is to maximize student exposure to academic English. Students will be directed to reach a high level of proficiency in the English language with the intention of future admission into a future Post-Secondary Institution. Therefore, students will receive an individual schedule developed around the student's goals and needs to lead them to success.

The ESL program will offer an eclectic combination of speaking, reading, writing, listening grammar and vocabulary as well as structured TOFEL preparation. Not all students will require or want all sections—consequently may not participate in all the ESL courses offered.

The integration of students into mainstream courses will ensure that students continue to improve their language skills and additionally develop their skills in other subjects. Throughout this memorable experience, students will not only improve their English language but will also become a part of the St. Patrick student community as a whole.



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International Tuition Fee Payment Schedule

(All funds are payable in Canadian Dollars)

Tuition Fee	\$ 17,000.00
New Applicant Registration Fee	\$ 150.00
Re-Registration Fee	\$ 100.00
Deposit	\$ 5000.00
Student Fee	\$ 250.00
Field Trip Fee	\$ 500.00
Class Fees	
Choral 10	\$ 150.00
PE 11 and PE 12	\$ 200.00
Foods 11	\$ 125.00
Foods 12	\$ 125.00
For Grade 11's Only	
Grad Tea Fee	\$ 30.00
For Grade 12's Only	
Encounter Fee	\$ 235.00
Graduation Fee	\$ 260.00

Encounter Fee – Includes a overnight, weekend retreat that all Grade 12's attend

Graduation Fee – Includes Grad Sweater custom made for the student and Commencement Ceremony