

Parent Participation at St. Patrick Regional High School 2022/2023

Welcome to Parent Participation at St. Pats.

Here are some questions, answers and general information regarding Parent Participation at St. Pats secondary for the 2022/2023 school year.

1) What are the Parent Participation fees and hours?

- a) The Parent Participation fee is \$750.
- b) The REC approved lowering our parent participation hours from 40 to 30 hours for this school year.
- c) On May 30th Parent Participation fees will be withdrawn based on the number of hours not completed for each family. \$25/hour (calculated \$750 / 30 hours)
- d) If you signed up for a task on the portal and you do not show up for that task, a \$25/task charge will be invoiced to you.

2) Who can complete Parent Participation hours?

Parent participation hours can be completed by any adult (19 years and over) in the family – including siblings of children that attend the school. Preference is for either the mother or father of the student (or both) to complete shifts. No students from St Patrick's Secondary (or other secondary) can complete their volunteer hours under parent participation duties.

3) What parent participation fees go directly to.

General Revenue for our school. The money is used to support school expenses and programs.

4) Where can I find Parent Participation volunteer opportunities?

Under Parent Participation on our school website you can access the Parent Participation Portal to find and sign up for parent participation volunteer opportunities.

5) How can parents find and sign up for parent participation opportunities on the portal?

You can access and find the portal on our school website under parent participation. To sign in to the parent participation portal you will need your youngest child's student number. Your youngest child's student number(6 digits) will be both your username and password.

Example:

Username: 123456

Password: 123456

6) What are some Parent Participation volunteer opportunities for this year?

All available opportunities will be posted on the Parent Participation Portal. Some Parent Participation volunteer opportunities include:

- a) **Cafeteria** – We need parent volunteers to help clean the cafeteria during and after lunch break. Duties include clean and wipe tables and other high touch areas also helping with taking out the garbage. Check with the catering contractor for other duties as needed. See parent participation portal for shifts still available.
- b) **Traffic Duty** – Up to 6 parents daily, three in the morning and three in the afternoon. We need three parent volunteers to monitor traffic in front of our school in the mornings from 8:00- 9:00am Monday, Tuesday, Thursday and Friday and 8:30 – 9:30 am Wednesday mornings. We also need three parent volunteers to monitor traffic in front of our school in the afternoons from 2:30 – 3:30pm Monday to Thursday and 2:00 – 3:00pm Friday after school. See parent participation portal for shifts still available.
- c) **Cleaning Team** – The Cleaning Team shifts are on designated Saturdays for 4 hours (9am-1pm). For each shift completed the volunteer receives a 1 hour top-up to bring total parent participation hours to 5 hours for each shift. Parents can complete up to 6 Saturday shifts throughout the school year to earn either partial or full parent participation hours – see the portal for available shifts. The Cleaning Team supports the custodial staff with extra cleaning and recycling around the classrooms, school portables, cafeteria, gym and outdoor school grounds.
- d) **Maintenance Team** – The Maintenance Team shifts are usually on designated Saturdays for 5 hours (9am-2pm). For each shift completed the volunteer receives a 1 hour top-up to bring total parent participation hours to 6 hours for each shift. Parents can complete up to 5 Saturday shifts or ad hoc hours throughout the school year – please contact co-ordinator Annamarie Ilich (treasurer@stpat.bc.ca) if interested in this Team. The Maintenance Team requires assistance from skilled trades to complete various building and grounds maintenance jobs such as: painting, electrical, plumbing, carpentry, general contracting, pressure washing outside areas, landscaping and yard work. New this school year is also a standby list of parents to assist with snow removal on snow days.
- e) **Celtic Raffle Ticket sales** – See Celtic raffle ticket email sent out to families with their own personalized link to use for ticket sales.
- f) **Walkathon** – This year our school walkathon will be taking place on May 19th. See parent participation portal for shifts still available.
- g) **Drama department** – Helping with set building, costumes and during production. See parent participation portal for shifts still available.
- h) **Teacher/Office** – Helping teachers and staff with various tasks. See parent participation portal for shifts still available.
- i) **Social Affirmation events** – Three events per year including Fall Staff dinner, Staff Christmas luncheon and AGM. Duties include organizing volunteers to help setup tables, coordinating food/drinks with caterers, decorations, pick up/drop off dishware, organizing Christmas cards for staff, arranging/ordering teacher recognition awards in May and getting donation prizes for event raffle draws. See parent participation portal for shifts still available.

7) When will my hours completed be updated?

You can verify your completed hours via the portal at any time. It may take a few weeks for the portal to reflect completed hours. Please check the portal for your verified and completed hours prior to May 30th . If there is a discrepancy between what you have done and how many hours are posted please contact your Coordinator for the activity so they can update the portal for you. An update will be sent out to all families prior to May 30th before parent participation fees are deposited.

8) What if I am signed up for hours but they will not be completed until after May 30th?

Participation fees will be calculated based on hours not completed or not signed up for. If you have signed up for hours on the portal that will be completed and verified after May 30th you will not have to pay any parent participation fees on May 30th for those incomplete hours. However, at the end of June, all hours will be verified via log books and the portal. If you were not able to complete your hours signed up for then you will be sent an invoice for the incomplete hours.

We thank all parents for their time and support of our Parent Participation activities. We continued to make changes, as needed this year, to our school Parent Participation program. If you have any other general questions regarding Parent Participation they can be emailed to: participation@stpats.bc.ca

Sincerely,
Parent Participation team